**INSTRUCTIONS FOR THE AUTHORS**

* **The deadline** for submission of a competition paper (article) is **24.3. 2025.**
* **The maximum length of the article is 15 norm pages (without references and attachments).**
* Send your article by email to mspd25@live.uniba.sk

**A. ARTICLE STRUCTURE**

* **Title** of your work (14pt)
* **Abstract** -max. length is 1000 characters (11pt)
* **Keywords:** 3 – 5 keywords (11pt)
* **Organise the text of the paper** in the form of main headings and subheadings, without numbering them.
* **Papers should follow the standard structure of a scientific text** (introduction, methods, results, discussion, references).

 **B. FORMAT**

* Format your text in **MS word:** doc, docx; **font:** Times New Roman (standard).
* **Font size:** 12pt
* **Spacing:** 1,5; **left alignment of text** (no word separation)
* Do not underline your text, for highlighting, use only *italics.*
* Insert the tables, graphs, and figures into the text with left alignment (see the template)

**C. CITATIONS**

* Citations and reference list are formatted according to the **APA 7** standard (Publication Manual of the American Psychological Association, Seventh Edition <https://apastyle.apa.org/> )
* **Add your list of references at the end of your paper with the heading REFERENCES.**
* Examples of the most common sources cited in the literature according to the APA7 standard are included in the paper template.

**D. CONTRIBUTION**

Research can be the work of one person or a larger team. The competition committee appreciates both independence and teamwork skills. To fairly award your task, we need you to describe your contribution. Acknowledging the role of others can also be seen as a thank you on your part for your collaborators. The description of the research roles is part of both the written submission and the presentation.

**Roles**

We use a simplified classification according to the CRediT system to describe the roles. If you are not sure or need a more detailed description, you can refer to the original CRediT classification (see resources below). Basic roles that you can use:

* Conceptualisation) - research goals and approach
* Methodology) – design of methodology, formulation of hypotheses and models
* Investigation - data collection
* Formal analysis – statistical analysis, qualitative data analysis
* Writing
* Visualisation – preparation of graphs, figures, and other data visualisations
* Supervision - professional supervision, advice
* Acquisition of funding - financial and grant support

**Paper**

After the end of the article, include a short paragraph that summarises the contribution of each person to the research (not necessarily the authors). Examples:

1) Petra Novak worked on the paper herself.

PN: Idea, Methodology, Data collection, Data analysis, Writing

2) Petra Novak worked on the thesis with the supervisor of the bachelor thesis, the topic was suggested by the supervisor of the thesis:

PN: Methodology, Data Collection, Data Analysis, Text Writing

AČ (Anna Černá, BT supervisor): Idea, Methodology, Data analysis, Supervision

3) Petra Novak worked within a larger project, independently analysing part of the data. The data was collected by a larger team of classmates:

PN: Idea, Data collection, Data analysis, Writing

AČ (Anna Černá, project leader): Idea, Methodology, Supervision, Financial support

Group of 8 other students: Data collection

If you are not sure, you can also describe the contribution in more detail. The point is to understand the contribution, not to check it exactly (basically it does not matter whether in Example 3 you collected data from 8 students or 10, but it is different from a situation where you collect data, e.g. in a group of 2-3 people).

**Presentation**

The evaluation committee will not see the paragraph that you insert in the written paper. Therefore, you need to describe the contribution/role again. On the "pre-final slide" (i.e., the one before the acknowledgements or before the slides with the reference list), include a role description similar to the one you will have in the written thesis. In the presentation, you can take a less formal approach (thank team members, don't write initials but full names, add photos...). You can also finish your presentation with this slide (add a thank you to the audience for their attention). You can name your contribution on this slide, e.g. "My contribution". If it is a team work, mention the contribution of the individual authors of the paper (use last name or initials, don't write "Our contribution").

References

<https://rollercoaster.shinyapps.io/tenzing/>

Holcombe, A. O., Kovacs, M., Aust, F., & Aczel, B. (2020). Documenting contributions to scholarly articles using CRediT and tenzing. *PLOS ONE, 15*(12), e0244611. <https://doi.org/10.1371/journal.pone.0244611>

**Evaluation criteria for oral presentation (max. 50 points):**

1) Content of the presentation (structure, adequacy of information, clarity) (max. 15 points)

2) Originality and topicality of the research project (max. 5 points)

3) Methodological aspects of the research project (max. 10 points)

4) Oral presentation, rhetoric skills, and interaction with the audience (max. 5 points)

5) Adherence to the time limit (10 minutes) (max. 5 points)

6) Responses to questions and comments from the committee and audience (max. 10 points)

**Evaluation criteria for the article (max. 50 points):**

1. Topicality of the issue, originality of the work, and societal need of the work (max. 5 points)
2. Level and quality of the theoretical part of the article (max. 15 points)
3. Methodological aspect of the research (max. 15 points)
4. Processing of the research results and interpretation of the results (max. 10 points)
5. Formal standard of the article (max. 5 points)